



**SUPRACO**

**PT.SUPRACO INDONESIA**  
2nd Floor, Jl.Kapten Tendean No.24  
Mampang Prapatan  
Jakarta 12720 - Indonesia  
Phone : 7191070 (Hunting)  
Fax. : 7191077  
e-mail : finance@supraco.co.id

**ORIGINAL**

**PI**

**PT. DOWELL ANADRILL SCHLUMBERGER**  
Gedung Wisma Mulia. Jl. Jend. Gatot Subroto. Suite 4301. No. 42  
Kuningan Barat. Jakarta Selatan

Invoice No. : **PI0416/INV/2026**  
Date : **29 May 2026**  
Contract No. : **CW2712367 Amandemen No.2**  
Contract Expiration Date : **31 December 2026**  
For the period of : **MAY 2026**

Customer No. :  
Contract Scope : **SERVICE AGREEMENT**

Requester : Finance Dept / Account Payable

No	Part. No	Description	PO Number	GR Number	PO Line	COST CENTRE	Unit Price	Total IDR
1	SUPRACO	LOCATION : DURI  SUM VAR MAY 2026 - 1-30 APRIL 2026 OSP STOREKEEPER  Total Payment + ADM Fee  PT. SUPRACO INDONESIA NPWP : 01.306.780.6.062.000			Line 1	ID100004	2,834,900	2,834,900
								2,834,900
Note : Please find the attachment (Billing Summary)								<b>2,834,900</b>

In Words : **( Rupiah : Two Million Eight Hundred Thirty Four Thousand Nine Hundred Only )**

I certify that this Invoice is true and correct that payment thereof has not  
been Invoiced or received previously.

Please remit to :

**PT. SUPRACO INDONESIA**

Bank Account	: 905.021069.900
Bank Name	: HSBC INDONESIA
Adress	: WTC Building Jakarta
Swift Code	: HSB CIDJA



Name : **NOVIA INGGRANI**  
Title : **PROJECT MANAGER**



**BILLING SUMMARY (BACK UP INVOICE SCHLUMBERGER)**  
**: MAY 2026**  
**PERIODE TIMESHEET : March 2026**  
**PROJECT : CW 2712367 (OSP/SERVICE CONTRACT)**

NO	NAME	EMP NO.	GIN	POSITION	COST CENTRE	OVERTIME			Expense	Sub Total Base Cost per month	ADM Fee	Total Payment
											5.5%	
						OT	RATE PER HOURS	TOTAL OT		g=a+f	h=8%*g	i=g+h
	DAS											
1	Devi Puji Andriani		0	[Duri] OSP Store Keeper	ID100004	102.0	26,347	2,687,376		2,687,376	147,506	2,834,881
2	Siti Tasya Armanegara		0	[Duri] OSP Store Keeper	ID100004		26,347	0		0	0	0
						102	52,694	2,687,376	0	2,687,376	147,506	2,834,900

NILAI PO



PT. SUPRACO INDONESIA  
TIMESHEET PROJECT SCHLUMBERGER DURI

COST CENTER : ID100270  
NAME : Siti Tasya Armanegara  
POSITION : Storekeeper

BULAN : APRIL 2026  
BASE : Duri

NO	DATE	STATUS	ACTIVITIES	TIME IN	TIME OUT	OVER TIME			REMARKS
						FROM	TO	HOURS	
1	1-Apr-26	On Duty	Duri Base	-	-	-	-	-	Store Jobs
2	2-Apr-26	On Duty	Duri Base	-	-	-	-	-	Store Jobs
3	3-Apr-26	Off Duty	-	-	-	-	-	-	Public Holiday
4	4-Apr-26	Off Duty	-	-	-	-	-	-	-
5	5-Apr-26	Off Duty	-	-	-	-	-	-	-
6	6-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
7	7-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
8	8-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
9	9-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
10	10-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
11	11-Apr-26	Off Duty	-	-	-	-	-	-	-
12	12-Apr-26	Off Duty	-	-	-	-	-	-	-
13	13-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
14	14-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
15	15-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
16	16-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
17	17-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
18	18-Apr-26	Off Duty	-	-	-	-	-	-	-
19	19-Apr-26	Off Duty	-	-	-	-	-	-	-
20	20-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
21	21-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
22	22-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
23	23-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
24	24-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
25	25-Apr-26	Off Duty	-	-	-	-	-	-	-
26	26-Apr-26	Off Duty	-	-	-	-	-	-	-
27	27-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
28	28-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
28	29-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs
28	30-Apr-26	On Duty	Duri Base	8:00	17:00	-	-	-	Store Jobs

PREPARED BY,

Siti Tasya Armanegara

APPROVED BY,

Agus Himawan





PT. SUPRACO INDONESIA

EMPLOYEE'S DAILY TIME SHEET

AU / AC : ID100270


Employee's Name : DEVI PUJI ANDRIANI Month : APRIL 2026  
Nama Pegawai Bulan

Employee's Signature :  Work Location Duri  
Tanda Tangan Pegawai Lokasi Kerja

Date Tgl	Time		Remarks / Keterangan
	Started Mulai	Finished Selesai	
1	08:00	21:00	WORK AND OVER TIME
2	08:00	17:00	WORK
3	08:00	17:00	PUBLIC HOLIDAY
4	08:00	18:00	OVERTIME
5	08:00	17:00	WEEKEND OFF
6	08:00	17:00	WORK
7	08:00	21:00	WORK AND OVER TIME
8	08:00	21:00	WORK AND OVER TIME
9	08:00	17:00	WORK
10	08:00	17:00	WORK
11	08:00	14:00	OVERTIME
12	08:00	17:00	WEEKEND OFF
13	08:00	17:00	WORK
14	08:00	21:00	WORK AND OVER TIME
15	08:00	21:00	WORK AND OVER TIME
16	08:00	17:00	WORK
17	08:00	17:00	WORK
18	08:00	18:00	OVERTIME
19	08:00	17:00	WEEKEND OFF
20	08:00	17:00	WORK
21	08:00	21:00	WORK AND OVER TIME
22	08:00	21:00	WORK AND OVER TIME
23	08:00	17:00	WORK
24	08:00	17:00	WORK
25	08:00	17:00	WEEKEND OFF
26	08:00	17:00	WEEKEND OFF
27	08:00	17:00	WORK
28	08:00	21:00	WORK AND OVER TIME
29	08:00	21:00	WORK AND OVER TIME
30	08:00	17:00	WORK

TOTAL WORK DAY's	
TOTAL HARI KERJA	
In Town	Off Shore

Approve By,

(  )  
Agus Himawan  
SUM Warehouse Leader

\* Batas waktu penyerahan Timesheet ke kantor SUPRACO selambat-lambatnya tanggal 5  
SLB-Private



## OVERTIME AUTHORIZATION FORM



OA No.

WO/PO. No.

PAYROLL PERIOD

Apr  
May-26

NAME OF EMPLOYEE

DEVI PUJI ANDRIANI

POSITION

STORE KEEPER

DEPARTMENT

MSP - MM

WORK LOCATION

DURI

OVERTIME REQUESTOR / USER FEBRI JUANDA

BUSINESS LINE :WIT

COST CENTER :ID100004

LEGAL ENTITY :

IDBADGE :

This is to certify that the above-mentioned employee was requested to render overtime as indicated hereunder

DATE	DAY	TIME		TOTAL WORKING HOURS	REASON FOR WORKING HOURS	WORKING AREA FOR OT	SIGNATURE OF REQUESTOR
		STARTED	ENDED				
1-Apr-26	WEDNESDAY	17.00	21.00	4	WEEKLY PI COUNT	BULKPLANT WH	
4-Apr-26	SATURDAY	8.00	18.00	9	INV ACTIVITY	BULKPLANT WH	
7-Apr-26	TUESDAY	17.00	21.00	4	WEEKLY PI COUNT	BULKPLANT WH	
8-Apr-26	WEDNESDAY	17.00	21.00	4	WEEKLY PI COUNT	BULKPLANT WH	
14-Apr-26	TUESDAY	17.00	21.00	4	WEEKLY PI COUNT	BULKPLANT WH	
15-Apr-26	WEDNESDAY	17.00	21.00	4	WEEKLY PI COUNT	BULKPLANT WH	
18-Apr-26	SATURDAY	8.00	18.00	9	INV ACTIVITY	BULKPLANT WH	
21-Apr-26	TUESDAY	17.00	21.00	4	WEEKLY PI COUNT	BULKPLANT WH	
22-Apr-26	WEDNESDAY	17.00	21.00	4	WEEKLY PI COUNT	BULKPLANT WH	
28-Apr-26	TUESDAY	17.00	21.00	4	WEEKLY PI COUNT	BULKPLANT WH	
29-Apr-26	WEDNESDAY	17.00	21.00	4	WEEKLY PI COUNT	BULKPLANT WH	
TOTAL WORKING HOURS							

DEVI PUJI ANDRIANI  
SIGNATURE OF EMPLOYEE

ACCEPTANCE - WORKING HOURS VERIFIED BY :

FEBRI JUANDA  
NAME & SIGNATURE OF OVERTIME REQUESTOR / USER

APPROVED BY :

SLB SPV

SUPRACO REPRESENTATIVE

HR - VERIFICATION BOX

TOTAL OT	RATE/HR	TOTAL PAY

HR Manager





## OVERTIME AUTHORIZATION FORM



OA No. \_\_\_\_\_

WO/PO. No. \_\_\_\_\_

PAYROLL PERIOD Apr-26

NAME OF EMPLOYEE \_\_\_\_\_

POSITION :STORE KEEPER

DEPARTMENT :MSP - MIM

WORK LOCATION :DURI

OVERTIME REQUESTOR / USER FITRI GALIH PUTRI

BUSINESS LINE MSP - MM

COST CENTER :10488 / ID100038

LEGAL ENTITY :\_\_\_\_\_

IDBADGE :\_\_\_\_\_

This is to certify that the above-mentioned employee was requested to render overtime as indicated hereunder

DATE	DAY	TIME		TOTAL WORKING HOURS	REASON FOR WORKING HOURS	WORKING AREA FOR OT	SIGNATURE OF REQUESTOR
		STARTED	ENDED				
11-Apr-26	SATURDAY	8.00	14.00	6	RECEIVING URGENT SHIPMENT	DURI STORE	
TOTAL WORKING HOURS							

SIGNATURE OF EMPLOYEE \_\_\_\_\_

APPROVED BY :

SLB SPV \_\_\_\_\_

ACCEPTANCE - WORKING HOURS VERIFIED BY :

FITRI GALIH PUTRI

NAME &amp; SIGNATURE OF OVERTIME REQUESTOR / USER

SUPRACO REPRESENTATIVE \_\_\_\_\_

HR - VERIFICATION BOX

TOTAL OT	RATE/HR	TOTAL PAY

HR Manager